

Annexure A

DETAIL OF LEAVE BALANCES – THE COMPANY**NUMBER OF EMPLOYEES – 46274 as on 31.03.2010****(In No. of days)**

DESCRIPTION	NATURE OF LEAVES	F.Y. 2009 – 10			F.Y. 2008 – 09		
		RETIRED EMPLOYEES	OTHER EMPLOYEES	TOTAL	RETIRED EMPLOYEES	OTHER EMPLOYEES	TOTAL
OPENING BALANCE (No. of days)	EL	332774	3084518	3417292	269548	3069913	3339461
	NEL	151459	1525442	1676901	127268	1473474	1600742
	HPL	524933	5797895	6322828	478722	5775591	6254313
Total number of Leaves accrued during the year (No. of days)	EL	33216	876446	909662	26714	879407	906121
	NEL	10973	299107	310080	8299	293219	301518
	HPL	27679	884884	912563	23032	859770	882802
Total number of Leaves availed/ encashed by the employees during the year (No. of days)	EL	365990	839457	1205447	296262	548713	844975
	NEL	162432	246112	408544	135567	168568	304135
	HPL	552612	289287	841899	501754	338280	840034
CLOSING BALANCE (No. of days)	EL		3121507	3121507		3400607	3400607
	NEL		1578437	1578437		1598125	1598125
	HPL		6393492	6393492		6297081	6297081

Leave avail/encash as %age to leave accrued	EL		95.78%			62.40%	
	NEL		82.28%			57.49%	
	HPL		32.69%			39.35%	